

## JOB POSTING

**Job Title:** Senior Accountant

**Department:** Accounting

Graham Holdings Company is a diversified education and media company whose operations include educational services; television broadcasting; several websites and print publications; marketing solutions provider; home health and hospice services; manufacturing; automotive dealerships; restaurants and entertainment venues; custom framing services and consumer internet brands. Refer to the [Company website](#) for additional information.

### Summary

The senior accountant will be part of the corporate accounting team responsible for partnering with Graham's business units on technical accounting matters, accounting policies, external reporting and special projects. The role requires significant interaction with finance and accounting professionals at the company's business units, other corporate office departments (tax, treasury, human resources, etc.), consultants and external auditors. The position requires a strong knowledge of U.S. GAAP, especially in the areas of revenue recognition (ASC 606) and lease accounting (ASC 842). The senior accountant will also assist with the company-wide consolidation, preparation of internal management reporting, and preparation of various components of external reporting and accounting research. This position will report to the Director, Technical Accounting and Policies.

### Primary Functions and Essential Responsibilities

- Lease Accounting (approximately 70%)
  - Maintain the Company's lease portfolio in CoStar (lease management system) for financial reporting purposes
    - Work closely with operating units to ensure completeness and accuracy of lease portfolio, including creation of lease amortization schedules and determination of incremental borrowing rate
    - Prepare lease impairment analyses
    - Serve as a lease accounting resource/expert for operating units
  - Financial reporting responsibilities
    - Reconcile operating unit ledgers with CoStar and analyze balance activity
    - Prepare footnote and other supplementary schedules (i.e. for tax provision, etc.) as needed
    - Review quarterly lease certifications and perform internal controls over financial reporting
- Consolidation and Reporting (approximately 30%)
  - Assist in preparing quarterly and annual revenue disclosures under ASC 606
    - Reconcile operating unit information to consolidated revenue disclosures. Analyze revenue disclosures and communicate with operating units.
    - Prepare consolidated revenue disclosure schedules
  - Assisting with the company-wide consolidation of Graham Holdings Company
  - Preparation of external financial reporting to the SEC, including XBRL requirements
  - Assisting with the preparation of internal financial reporting for Board of Directors, senior management, and operating units
- Work closely with business units, other corporate departments, consultants and external auditors.

## Essential Skills, Abilities, and Attributes

- Bachelor's degree in accounting required.
- CPA required.
- Minimum of 2+ years of progressive financial and accounting related work experience
- Experience with a Big Four accounting firm strongly preferred
- Knowledge of GAAP and SEC reporting strongly preferred
- Strong interest in technical accounting matters
- Detail-oriented, with strong analytical ability and problem-solving skills
- Strong interpersonal, written and verbal communication skills
- Strong Excel and other Microsoft Office product skills
- Ability to handle multiple tasks

*The above statements are intended to describe the general nature and level of work being performed by an individual assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties, functions, and tasks required of an individual assigned to this job.*

## The Company

Headquartered in Arlington, VA., Graham Holdings Company is a diversified education and media company whose operations include educational services; television broadcasting; online, print and local TV news; home health and hospice care; manufacturing, digital marketing, restaurants and other emerging operations. Graham Holdings Company delivers quality products and services to today's students, viewers, customers, patients and advertisers. What unites our Company is a commitment to excellence across all of our business lines.

## Our People and Culture

We strive to create and maintain an inclusive workforce of talented people reflecting global diversity where all forms of individuality are valued, appreciated and celebrated. This is a core tenet of our Company. While not perfect, we won't stop trying.

Graham Holdings – Diverse Companies – Diverse People – Shared Values

## Benefits

A comprehensive benefits package includes three medical plans, two dental plans, vision, pension, 401(k), PTO, flexible schedule/remote work, life insurance, AD&D, short and long-term disability, healthcare spending account, dependent care spending account, health savings account, legal plan, tuition reimbursement, employee discounts & deals and more.

**Send resume, cover letter and salary requirement to: [careers@ghco.com](mailto:careers@ghco.com)**

*All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, age, disability, or protected veteran status, or any other legally protected basis, in accordance with applicable law.*